Accident Investigation, Reporting And Preventing Re-Occurrence

What are the steps involved in investigating an accident?
Why did the accident occur?
What is an accident?

Introduction

Ensuring a safe work environment is paramount, and a crucial part of this is minimising the risk of an accident. To manage efficiently, steps must be taken to determine the cause of accidents and consequently help prevent similar accidents. Understanding the root causes of accidents is paramount in reducing the risk of accidents occurring. This Accident Investigation, Reporting and Preventing Re-occurrence Training covers each process an accident investigation requires. It is suitable for anyone who is required to be involved in an accident investigation at work. The course will help ensure your company meets its moral and legal obligations to manage, investigate and report accidents at work correctly.

Program Objectives

This training aims to:

- Provide delegates with a thorough understanding of accident investigation
- Enable staff who have the responsibility to avoid accidents, investigate, manage adverse events, and make recommendations to prevent any re-occurrence
- To understand their roles & responsibilities with regards to OSHA 1994
- Helping you ensure compliance with current legislation, including NADOPOD 2004
- Identifying the root causes of accidents or potential accidents before an occurrence
- Understanding the correct investigative procedures

Learning Outcomes

At the end of this training, participants should be able to:

- Understanding the accurate reporting of accidents
- Delegates will bring positive changes to the working environment and improvements to safety
- providing excellent value for money
- We can tailor this course to your specific company requirements incorporating your existing plans and health and safety policies
- Accidents cost businesses time and money; training staff in the prevention of accidents will help reduce these costs

Who Should Attend

Factory/production managers, factory/production engineer, HSE managers & officers, supervisory personnel, safety & health committee members and anyone who is, directly and indirectly, related to the safety of the organisation

Methodology

Case studies, forum discussion, role-play, presentations, gamification

Course Outline

Time	Day 1
9.00am-12.30pm	- Introduction to course content - Environmental , Safety & Health issues - What is an accident? - Statistics relating to the accident at work - Accident investigation matters – the costs and consequences of accidents
12.30pm-1.30pm	**Lunch**
1.30pm-5.00pm	- Understanding the Requirements of NADOPOD Regulations - Understanding the Forms Application in NADOPOD Regulations for Notification and Reporting - Plant Visit – Day 1 - The principles of accident investigation

Time	Day 2
9.00am-12.30pm	- Review the previous day course - Accident Prevention Program - Human factors: the brain - Investigation and interview techniques
12.30pm-1.30pm	**Lunch**
1.30pm-5.00pm	- Practical Guide of Investigation and interview techniques Part-1 (Case Study) - Reporting of Accident - Safer by Design and Countermeasure - Supervising and Monitoring - Wrap-up and Conclusion